

March 12, 2025

Bel Marin Keys Community Services Dist
4 Montego Key
Novato, CA 94949

RE: Check Fraud Dispute Acknowledgment

This letter is regarding the following disputed Check transaction:

Date Submitted: 3/11/25
Account Number: ***7609
Disputed Amount: \$7,410.00
Dispute ID: 6462

Transaction:

Date:	Amount:	Check #
2/26/24	\$7,410.00	5066

We have received your check dispute request and have sent a collection letter to the bank of first deposit. Bank of Marin may require 90 business days to fully investigate your dispute and receive a response from the bank of first deposit.
If you should have any questions or concerns, please do not hesitate to contact us at (866) 626-6004.

Thank you for banking with Bank of Marin.

**Bel Marin Keys
Payroll Splits
2024-25**

	OPS	D	G	A	x-foot	
	85%	5%	5%	5%		
Lisa Lue - District Manager	\$ -	\$ -	\$ -	\$ -	\$ -	difference
Corina Kelley - Administrative Assistant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ difference
Brian Clark - Waterways/Maintenance Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ difference
Trent Saysette - Seasonal Waterways Assistant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ difference
	\$ -	\$ -	\$ -	\$ -	\$ -	\$

Check Payroll Auth form Notes to see if any amount needs to be recorded in D or A

Gross Parcel Tax Income

Year

Measure G

24/25	702	1,800.00	2.50%	1,263,600.00
25/26	702	1,845.00	2.50%	1,295,190.00
26/27	702	1,891.13	2.50%	1,327,569.75
27/28	702	1,938.40	2.50%	1,360,758.99
28/29	702	1,986.86	2.50%	1,394,777.97
29/30	702	2,036.53	2.50%	1,429,647.42
30/31	702	2,087.45	2.50%	1,465,388.60
31/32	702	2,139.63	2.50%	1,502,023.32
32/23	702	2,193.13	2.50%	1,539,573.90
33/34	702	2,247.95	2.50%	1,578,063.25
34/35	702	2,304.15	2.50%	1,617,514.83
35/36	702	2,361.76	2.50%	1,657,952.70
36/37	702	2,420.80	2.50%	1,699,401.52
37/38	702	2,481.32	2.50%	1,741,886.56
38/39	702	2,543.35	2.50%	1,785,433.72
39/40	702	2,606.94	2.50%	1,830,069.56
40/41	702	2,672.11	2.50%	1,875,821.30
41/42	702	2,738.91	2.50%	1,922,716.83
42/43	702	2,807.39	2.50%	1,970,784.76
43/44	702	2,877.57	2.50%	2,020,054.37
44/45	702	2,949.51	2.50%	2,070,555.73
Total				34,348,785.08

Measure D

24/25	702	788.42	2.00%	553,470.84
25/26	702	804.18	2.00%	564,534.36
26/27	702	820.26	2.00%	575,822.52
27/28	702	836.66	2.00%	587,335.32
28/29	702	853.39	2.00%	599,079.78
29/30	702	870.45	2.00%	611,055.90
30/31	702	887.86	2.00%	623,277.02
31/32	702	905.62	2.00%	635,742.56
32/23	702	923.73	2.00%	648,457.41
33/34	702	942.20	2.00%	661,426.56
34/35	702	961.05	2.00%	674,655.09
35/36	702	980.27	2.00%	688,148.19
36/37	702	999.87	2.00%	701,911.15
37/38	702	1,019.87	2.00%	715,949.38
38/39	702	1,040.27	2.00%	730,268.37
39/40	702	1,061.07	2.00%	744,873.73
40/41	702	1,082.30	2.00%	759,771.21
41/42	702	1,103.94	2.00%	774,966.63
42/43	702	1,126.02	2.00%	790,465.96
43/44	702	1,148.54	2.00%	806,275.28
44/45	702	1,171.51	2.00%	822,400.79
Total				14,269,888.05

**Measure G Oversight Committee
Agenda
BMKCSD Community Center**

**Sunday March 16, 2025
1:00 pm**

**Members in
attendance**

Vince Lattanzio, Board Lead
Steve Nash, Board Lead
Wendy Gibson-Zoom
Martin O'Leary-
Zoom
Aylene Lambert
Terry Friesen,
Board Lead
George Kuniholm
Pamela Horick
Jon Stage
Ruth Peterson
Michael Zatto
Kevin Dugan

Members

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robin.lee8@gmail.com
michaelzatto@sbcglobal.net
kevindugan1966@yahoo.com

I. **Roll call and introductions:** Vince opened the meeting

II. **Current Projects**

a. Terry Friesen – shared - Prioritization of Measure G repairs.

1. Flood gate - North lock stop log fabrication -Per Sam, he is waiting for materials and should be completed soon. Will need a fork lift at time of delivery. The stop log is approximately four hundred pounds. Revised estimated cost: \$175,000
2. South Lock is in worse condition than the North Lock and structural members are near the point of failing. Total South Lock and Seawall Repairs estimate: \$1,382,358
3. There was a discussion about these costs and the funding source, as the Measure G fund is currently insufficient.

b. Next, there was a discussion regarding the Hydraulic report from Schaaf & Wheeler. The discussion centered around spending the money (\$54,130) for the report now or waiting until we finish Measure G priority items first. The consensus was to ask for a focused report now. It will cost less money and will help us obtain grants and better understand the flow rates of our lagoons.

c. There was a discussion on whether the project should be a design build or whether we hire contractors separately. Lisa will investigate whether a Community Service project can have a design build, since it allows us to be more flexible when hiring contractors. In either case it was decided that we need the designs from SGH.

d. It was decided that the priority lock projects move forward. The committee recommended that the board goes forward with the stop logs for the North Lagoon and repair the South Lock. These are priorities and we should start the process of obtaining permits and getting bids.

e. Obtaining permit consultants for lock projects- Permitting assessment recommendation and proposal for permitting per project

1. WRA - work with infrastructure- Justin Semion with WRA
2. Anchor QEA - Katie Chamberlin
3. EMC Planning Group - Janet Walther, M.S.
4. Interview Engineering Committee with estimated costs

f. Meeting with Justin Semion with WRA, Inc. scheduled for March 21, 2025- Site walk and boat tour for permit assessment, permitting and get proposal.

g. Maloney Construction - Proposal for concrete curtain wall leak barrier - sent proposal to Maximo at SGH to review

h. Discussed repairs to locks to be done immediately. Adding anodes and fixing switches on the locks. Brian Clark is researching pressure switches for locks and replacing them with limit switches. Strom Electric proposal installation will be needed.

III. **Questions/Comments from the audience**

IV. **Adjournment of meeting**

MEASURE A_PARKS & OPEN SPACE COMMITTEE

3.12.25 // 6:30PM // CSD - 4 Montego Key, Novato, CA 94949

Msr A Committee_250319_Mtg Minutes

“Equitable access for all BMK residents to enjoy all community amenities, and stewardship for all parks and open spaces”

Committee Members in Attendance:

- Vince Lattanzio – CSD BOD lead
- Natalia Shorten – Committee lead
- Charlie Schonwasser
- Liz Fiengold
- Brooke Stage
- Candra Canning
- Karen Herz (via video conference)
- Maureen Binetti
- Suzanne Lawrence
- Amy Dorie
- Jane Buerger
- Elizabeth Geler

Meeting started late, waiting for 7 members to be present for a quorum

Agenda items moved to beginning:

1. Board to take on the swim access issue as a separate stand alone initiative and take this out of the parks committee? *APPROVED*
 2. Complaints at BOD mtg that Parks Committee was not a standing committee. It has been passed that Msr A Parks & Open Spaces Committee will now be moved to be a standing meeting. *Committee to align on recurring meeting date going forward that works for majority*
- **FEB 2024 CSD BOARD MEETING RECAP AND DISCUSSION**
 - **PARKS SURVEY:** Comments from FEB Mtg Review to consider and modify as needed:
 - Missing several parks / open spaces on the list (ie, Caribe N, Levee, etc - update) *AMY - when can you organize the parks & open spaces walk through with us all?*
 - Name & Address as mandatory info to provide
 - Include map of parks and open spaces (*NATALIA working on this, a proper map doesn't exist*)

- Remove drainage and irrigation repairs at Montego Park
- Attendees thought “do you support providing equitable access for all BMK residents to enjoy all community amenities” was too vague
- Lisa found an old parks survey in a folder as she was working through the scanning project, see attached for reference as possible ideas
- Possible Q - Do you see any safety issues about any parks?
- Possible Q - How to provide access to the lagoon for all residents?
- Who is creating the QR code and linking it to the online survey? What is the online survey platform?
 - Approved for Amy to create QR code through secure UCSF link

Survey questions thoroughly reviewed and edited, will be presented at March BOD Mtg. Committee aligned to remove all swim access questions from survey, as it will be called back to be addressed at the board level. Natalia to create a parks map for inclusion.

- **MEASURE A FUNDING:**

- No updates as of yet on audit and no new information to share

Current funding updates: \$162,081.00 total available now

\$32,000 pulled from Msr A funding to pay utilities/bills from the last 9 months. This should not be taken from Msr A and should be coming from Operating Budget, add to March BOD Mtg for discussion.

- **MISC:**

- **MOVED TO FRONT OF AGENDA:**

- Complaints at BOD mtg that the Parks Committee was not a standing committee. Has been passed that Msr A Parks & Open Spaces Committee will now be moved to be a standing meeting
- Going forward meetings must be held at the CSD and all agendas have to be posted 72 hours prior to our committee meetings. Minutes must be provided to Lisa 72 hours prior to a BOD meeting as necessary.
- Discussion - Should the board take on the equity issue as a separate stand alone initiative and take this out of the parks committee?

- **TO DO:**

- **Karen/Amy/Candra** - Parks Survey sub group - update based on FEB mtg comments and present @ MAR BOD mtg - one person from sub committee should be available to attend mtg and present
- **Charlie** - List of all alternative options for water access **WORK TO BE A STANDALONE INITIATIVE THROUGH BOARD AS NEEDED**
- **Natalia/Charlie** - Talk to Aylene/HOA at the gardens to review North Pier access **WORK TO BE A STANDALONE INITIATIVE THROUGH BOARD AS NEEDED**
- **Amy** - existing parks inventory & conditions survey - schedule group to walk parks Get this scheduled (with side note, should probably schedule once survey results are back so can evaluate through lens of survey input)
- **Vince/Natalia** - Talk to Lawyer & Underwriter once viable options for water access are confirmed by committee **WORK TO BE A STANDALONE INITIATIVE THROUGH BOARD AS NEEDED**
- **Natalia** - Create parks map



Bel Marin Keys Community Services District

Parks – Savings and Checking accounts

As of March 12, 2025

Measure A - Savings 8521	\$50,408.37
Measure A – Checking 5586	<u>\$49,830.42</u>
	\$100,238.79

March 11, 2025

Marin County Measure A Disbursement – awaiting to transfer from operations savings 7191 to Measure A savings

Measure A	\$30,743.38
Measure A	<u>\$31,819.80</u>
	\$62,563.18

Total **\$162,801.97**

Measure A FY 2024-25 expenditure report will be due soon

This is to include all expenses – Water, PGE, Brightview, irrigation repairs, landscaping (trees) CSD time, AT&T, porta potty, etc.

Lisa Lue

From: Vincent Lattanzio <vince@carducciassociates.com>
Sent: Wednesday, March 19, 2025 7:04 PM
To: Lisa Lue; Steve Nash
Subject: Fwd: SF Bay Shoreline Protection

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Please add to the board table. Print out the foster city report

VINCENT P LATTANZIO
PRINCIPAL / ASLA

D [415.447.5214](tel:415.447.5214) M [415.377.8836](tel:415.377.8836)

CARDUCCI ASSOCIATES

Begin forwarded message:

From: Robin Lee <RLee@swsv.com>
Date: March 19, 2025 at 6:55:57 PM PDT
To: Vincent Lattanzio <vince@carducciassociates.com>
Subject: SF Bay Shoreline Protection

This neighborhood is very similar to BMK in the flooding sense.

They went out for a few measure and it did not pass. Flood Control was going to pay for 100-yr protection without the community paying. So instead, I think they are rebuilding to say 50hr protection.

<https://link.edgepilot.com/s/f51d3035/xRGRJ-FNh0ywUH6eZZerCA?u=https://flooddistrict.marincounty.gov/trb-maintenance/>

I think BMK needs to make some hard decisions about flood protection as these projects take years to design and lots of money.

Foster City is a 7 mile levee and the fee measure did pass by the residents who all stood to remove their flood insurance requirements. So instead of paying flood insurance premiums - they paid less and funded the construction of a levee to FEMA standards. Ten years from design to construction and I think \$80M

https://link.edgepilot.com/s/0c42f2a8/lkKwVILX_kqzgWPzB0rm9g?u=https://foster-citylevee.org/

We are currently working for Milbrae, Burlingame, South San Francisco, and Menlo Park on shoreline protection all looking to get 100-yr protection with anywhere from 3-6ft of SLR resilience.

<https://link.edgepilot.com/s/8c5dad48/JW9MicA8r0GjU1i2mTqEtQ?u=https://onshoreline.org/projects/millbrae-burlingame/>

<https://link.edgepilot.com/s/f177df6d/1HoJpLITkUiPk8S5JzGmrg?u=https://www.sfcjpa.org/safer-bay-project>

<https://link.edgepilot.com/s/041d885d/KqYgWhTEO02-8FPgVNcsBg?u=https://onshoreline.org/lower-colma-creek-resilience-projects-san-mateo-avenue-to-utah-avenue-planning-and-design-rfp/>

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LEVEE IMPROVEMENTS PROJECT

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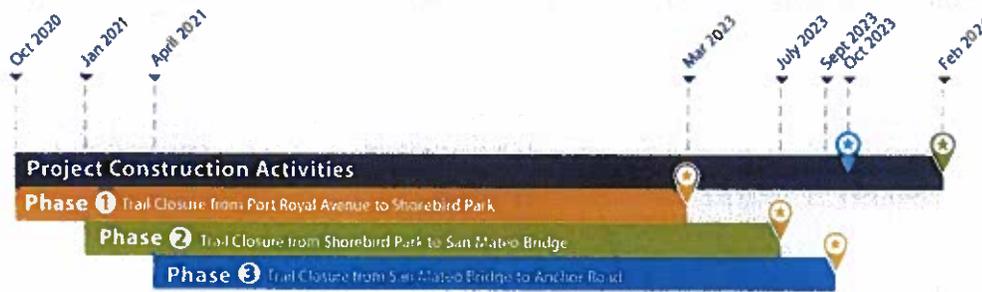
Foster City Levee Improvements Project

Levee Improvements Project is Complete

The Levee Improvements Project contractor achieved final project completion in February 2024. The entire length of the trail was opened for public use in October 2023, after which the contractor performed various punch list items of work to achieve final completion. Access to the various Phased Milestones of the project were restored as noted below:

- Phase 1 Milestone (Port Royal Avenue to Shorebird Park): Access Restored Late March 2023
- Phase 2 Milestone (Shorebird Park to San Mateo Bridge): Access Restored Mid-July 2023
- Phase 3 Milestone (North of San Mateo Bridge): Access Restored Mid-October 2023

Project Construction Timeline



- 📍 Milestone
- 📍 Substantial Completion of Construction Activities
- 📍 Final Completion

*Schedules are subject to change due to unforeseen circumstances, weather, or other factors.

Current as of 2/26/2024

Quick Links

Recent News



Foster City Levee Improvements Project Recognized for Excellence
October 25th, 2024

Following its completion as Foster City's largest ever infrastructure

project, the Levee Improvements Project received recognition for excellence from a variety of engineering and industry associations. In the past year, the project has received the



Foster City's improved levee will protect homes, schools, businesses and essential City services and infrastructure, for years to come!

Foster City Levee Ribbon Cutting Ceremony



San Francisco Bay Conservation and Development Commission

375 Beale Street, Suite 510, San Francisco, California 94105 tel 415 352 3600 fax 888 348 5190

State of California | Gavin Newsom – Governor | info@bcdc.ca.gov | www.bcdc.ca.gov

DATE POSTED: 1/26/2024

NOTICE OF PERMIT APPLICATION

NOTICE is hereby given that:

THE CITY OF FOSTER CITY has applied for a permit to the SAN FRANCISCO BAY CONSERVATION & DEVELOPMENT COMMISSION to:

Remove the requirement for an emergency boat launch at Access Point 1 (north of the Mariner's Point Golf Center) and replace the requirement for an improved ADA-accessible path at Access Point 3 (south of the Baywinds Park parking lot) with access using the existing pathway.

at a PROPERTY known as:

The Foster City Levee, in the City of Foster City, San Mateo County

Comments or questions on the proposed project should be submitted immediately in writing or by contacting the Commission, Attn: Katharine Pan at 415-352-3650 or katharine.pan@bcdc.ca.gov.

Permit application, any supplementary materials and notice of any hearings related to the above project, are available for review upon request.



