

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

NOTICE & AGENDA of the REGULAR BOARD MEETING August 22, 2024 – 7:30pm BMKCS D Community Center

Assistance for the disabled: If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at 415.883.4222 so that the necessary arrangements can be made.

This Board Meeting is available for real-time viewing via Zoom. The meeting starts promptly at 7:30; however, online participants seeking to provide public comment should sign on at 7:15 and connect with the Video Coordinator. The Zoom link is (cut/paste may be required):

<https://us06web.zoom.us/j/86119410164?pwd=EDDOJky6mokf8UBoVFz54raXSUamar.1>

Meeting ID: 861 1941 0164; Passcode: 301734.

Please note that the Coordinator is unable to take telephone calls during the meeting.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 8:00am to 4:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)

II. APPROVAL OF MINUTES

The Board of Directors will review, amend, and approve the prior month's meeting Minutes

- a. Regular Meeting of July 18, 2024 – Action item – Attached

III. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

- a. Ratification of Checks and Payroll Issued July – Action item – Attached

IV. PUBLIC COMMENT

- a. *Citizen Business/Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCS D Public Comment Sign-In Card and present it to the Clerk. **Note:** Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to the District Staff for investigation and disposition – unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. §54954.2(b).*
- b. Correspondence and/or Presentations

V. **ADMINISTRATIVE COMMUNICATIONS**

- a. Interim District Manager's Report
 - 1. Financial
 - a. Bank of Marin – Account Balances – Discussion - Attached
 - 2. Operations
 - a. Brightview Proposal -System repairs and Irrigation System Repairs BMK **Update** -Discussion – Attached
 - b. Brightview emergency repair – **excessive water report from NMWD** approved to proceed by Lisa **\$511.54** – action item - attached
 - c. Lake Tech Aerators and diffusers – Invoice corrected amount **\$10,796.63** Action item – Attached to approve additional **\$5,192.42***
***Note: equipment ordered was incorrect additional \$3,838.43 total \$9,030.85**
 - d. Rain for Rent – Dewatering of Locks August 15 and August 16 – action item - Attached – paid half \$3,000.00 by credit card. Remaining \$3,404.01 paid by check
 - e. Landcare – Updated Proposal – Discussion – Attached
 - f. Parking Lot lights – Update with DC Electric install TBD
 - g. Worker's Comp Annual Payroll Reconciliation – Changed Classification for Brian Clark from Clerical/Office Employee to Manual. Changed office staff to one employee.
 - h. Street Sweeping – County of Marin – Public Works staff in BMK August 29, 2024
 - 3. Calendar
 - September 5 – Food Truck
 - September 16 - last day to submit content for N2N
 - September work boat christening - Discussion
- b. *ad hoc* Committee Reports
 - 1. Grant Writing Committee Report
 - 2. BMK Community Safety Committee Report (ERT/Traffic/PGE) – National Night Out
 - 3. Beautification Committee Report
 - 4. Welcome to the Keys Committee Report
 - a. August Food Truck
 - 5. Communications Committee
 - a. PlanetLink – Steve Lillo **Update** on website discussion – clean up taking longer than expected

VI. **STANDING COMMITTEE REPORTS A & D**

- a. Parks Committee: Meeting August 20, 2024
- b. Sunset Park – Action item
- c. Waterways – Update on rules

VII. **UNFINISHED BUSINESS**

VIII. **NEW BUSINESS**

- a. Inquiry of tree shrub debris in open space behind 8 Caribe Isle – Attached – Discussion – Action as needed
- b. BMK Lifestyle magazine – Ana Huson – Discussion-Action as needed
- c. Access to lagoon for creek residents – Elizabeth Geler – Discussion-Action as needed
- d. BMK response to Grand Jury re; Climate Change – Action item – Attached
- e. Social media posts regarding misinformation on water access at BMK for non residents – Attached - Discussion – Action as needed

IX. WATERWAYS

- a. Inquiry – Buoy placement and Applied Safety + Ergonomics Sunset Lagoon Water Ski Area Consultation report – Action item – Attached report
- b. Fencing for south levee – Action item - Proposals attached
 - 1. Able Fence Company \$24,230.00, \$28, 230 and \$27, 950
 - 2 Ahlborn Fence & Steel \$ 21,818.00

X. PARKS AND OPEN SPACE

XI. ITEMS OF COMMUNITY INTERESTS

- a. Pattern Energy - Letters to MCBOS – Action item - Attached
- b. Federal refuge – Meeting update with Huffman

XII. FUTURE AGENDA ITEMS

XIII. ADJOURNMENT

All matters before the Board are being addressed – motion to adjourn.

Next regular meeting: September 19, 2024

Certificate of Posting

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website (www.bmkcsd.us), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.

/s/

Lisa Lue, Interim Board Clerk

August 15, 2024