

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

MINUTES REGULAR BOARD MEETING August 22, 2024 – 7:30pm BMKCSD Community Center

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

The Agenda for this meeting was posted/published on August 15, 2024. President Lattanzio called the Regular Board Meeting to order at 7:30pm and called roll. The directors present along with Vince Lattanzio were, Cheryl Furst, Steve Nash, Mercy Angelopulos and Chris Fehring. A quorum was established, and the pledge of allegiance was recited. Minutes conducted by Interim Board Clerk, Lisa Lue

II. APPROVAL OF MINUTES

Motion to approve July 18, 2024 Minutes
Moved by Director: Nash; Seconded by Director Angelopulos
Director Vote: 4 Ayes 1 Abstain
Motion Carried

III. CONSENT CALENDAR

Motion to approve Ratification of checks and payroll issued
Moved by Director: Lattanzio; Seconded by Director Nash
Director Vote: 5 Ayes
Motion Carried

Motion to move up **IX. Waterways**

Moved by Director: Lattanzio; Seconded by Director Fehring
Director Vote: 5
Motion Carried

IV. PUBLIC COMMENT

Correspondence and or Presentations

- a. Megan Costello – Thanks the Board for their work and dedication. Unhappy with blue light up buoys and their health and safety issues towards wildlife
- b. Robyn Raschke – Displeased with buoys and the environment with artificial light. Requests they be turned off

Board recommendation is to turn down to lowest rating/setting and minimize quantity of lighted bouys

- a. Applied Safety + Ergonomics – Recommendation to update report to the waterways committee

Motion to approve updating study by Applied Safety
Moved by Director: Lattanzio; Seconded by Director Angelopulos
Director Vote: 5
Motion Carried

- b. Fencing for South Levee – Reach out to SCC on August 23, 2024 to assist with payment cost share

Motion to approve Ahlborn Fence & Steel Proposal \$21,818.00
Moved by Director: Lattanzio; Seconded by Furst
Director Vote: 5
Motion Carried

V. ADMINISTRATIVE COMMUNICATIONS

a. Interim District Manager's Report

1. Financial

a. Bank of Marin – Account Balances – Updated Petty cash amount from \$50.00 to \$1050.00 to cover any incidentals. Working with bookkeeper to get the bank accounts updated with credit card and Measure G account

2. Operations

a. Brightview Proposal -System repairs and Irrigation System Repairs BMK

Update -Brightview sent email saying all repairs have been completed

b. Brightview emergency repair – **excessive water report from NMWD** approved to proceed by Lisa **\$511.54 and \$595.04**

c. Lake Tech Aerators and diffusers – Invoice corrected amount **\$10,796.63** approve additional **\$5,192.42***

***Note: equipment ordered was incorrect additional \$3,838.43. Motin to Approve \$3,838.43 total \$9,030.85**

Motion to approve Lake Tech Invoice additional amount \$5,192.42

Moved by Director: Lattanzio; Seconded by Director Angelopulos

Director Vote: 5 Ayes

Motion Carried

Motion to approve Lake Tech Invoice additional amount \$3,838.43

Moved by Director: Lattanzio; Seconded by Director Angelopulos

Director Vote: 5 Ayes

Motion Carried

d. Rain for Rent – Dewatering of Locks August 15 and August 16 – first rental equipment was not adequate. Dewatering continued to August 22 and August

23 - Cost increase for larger pump \$13,443.64 to be paid by operating and paid back by Measure G to operating

Motion to approve Rain for Rent \$13,443.64

Moved by Director: Lattanzio; Seconded by Director Nash

Director Vote: 5 Ayes

Motion Carried

e. Landcare – Updated Proposal – Tabled for scope of work clarification and getting other bids

f. Parking Lot lights – DC Electric to start work August 30

h. Street Sweeping – County of Marin – Public Works staff in BMK August 29, 2024

3. Calendar

September 5 – Food Truck Jameriken Jerk and Taquizas El Cuñado – will have volunteers to help monitor bathrooms and set up tables and chairs

September 16 - last day to submit content for N2N

September work boat christening – Combine with October 3 Food Truck event

b. *ad hoc* Committee Reports

1. Grant Writing Committee Report – New agreement is ready to sign. Grant was awarded to clean up moats and Novato Baylands

2. BMK Community Safety Committee Report (ERT/Traffic/PGE) – National Night Out – Great attendance ! Sheriff, Eric Lucan, Search & Rescue and Novato Fire. September will move ERT equipment to Conex box

3. Beautification Committee Report - Landscapers to replace plants they cut down

4. Welcome to the Keys Committee Report

- a. August Food Truck – Bringing community together. Three new residents to receive welcome committee gift
- 5. Communications Committee
 - a. PlanetLink – Steve Lillo **Update** on website discussion – clean up taking longer than expected

VI. STANDING COMMITTEE REPORTS A & D

- a. Parks Committee: Meeting August 20, 2024
- b. Sunset Park – Grant required public access. Reduced design cost \$350K to \$300K – donations from Lattanzio for construction docs and Larry Stevens for TOPO survey and Charlie Schonwasser for conceptual design

Motion to withdrawal grant and approve new Sunset Park proposal

Moved by Director: Lattanzio; Seconded by Furst

Director Vote: 5 Ayes Nays Abstain Absent

Motion Carried

- c. Waterways – Update on rules – Need to schedule a waterways meeting when Jim Hale returns

VII. UNFINISHED BUSINESS

VII. NEW BUSINESS

- a. Inquiry of tree shrub debris in open space behind 8 Caribe Isle – Board makes the following motion to send a letter to Steiger’s requesting removal of debris within 10 days and if not removed, BMKCSD will bill them for the cost of removal

Motion to approve letter to Steiger’s

Moved by Director: Lattanzio; Seconded by Director Fehring

Director Vote: 5

Motion Carried

- b. BMK Lifestyle magazine – Ana Huson – Requested more information to be sent in. CSD to keep N2N as it pertains to CSD news
- c. Access to lagoon for creek residents – Elizabeth Geler – Discussed previously in VI Standing Committee reports. Requested Elizabeth to join the parks committee
- d. BMK response to Grand Jury re; Climate Change – Approval by board to send letter out by September 2024 to the Grand Jury removing Not so from the letter
- e. Social media posts regarding misinformation on water access at BMK for non residents – Need better signage siting the section code and violation resulting in fines

IX. WATERWAYS

Motion approved to move up to **IV Public Comment**

X. PARKS AND OPEN SPACE

XI. ITEMS OF COMMUNITY INTERESTS

- a. Pattern Energy - Letters to MCBOS – Letter to Eric Lucan requesting monitoring of battery storage and moratorium for two years or until they develop site standards with restrictions to not be not near a community or an environmentally sensitive area like a wetland
- b. Federal refuge – Meeting update with Huffman – BMK 5 Wetlands working with Amy/SCC and Huffman’s office – S. Levee Transfer of land is moving forward - mud for restoration project – Flood release overflow S. Lagoon – to be confirmed with SCC – Federal Refuge bill to restrict Hunting and Fishing in the BMK V Refuge area. It is a 20 year period before the SCC is through with the BMK V restoration so it is a ways off, but we need to continue to follow !

XII. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

All matters before the Board are being addressed – motion to adjourn.

Motion to adjourn 9:03 pm

Moved by Director: Lattanzio; Seconded by Director Fehring

Director Vote: 5

Motion Carried

Next regular meeting: September 19, 2024

Certificate of Posting

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website (www.bmkcsd.us), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.

ls/

Lisa Lue, Interim Board Clerk

August 26, 2024