

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

MINUTES REGULAR BOARD MEETING July 18, 2024 BMKCSD Community Center

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

The Agenda for this meeting was posted/published on July 15, 2024. Vice President Nash called the Regular Board Meeting to order at 7:30pm and called roll. The directors present along with Steve Nash were, Cheryl Furst, Mercy Angelopulos and Chris Fehring. Absent was Vince Lattanzio. A quorum was established, and the pledge of allegiance was recited. Minutes conducted by Interim Board Clerk, Lisa Lue

II. APPROVAL OF MINUTES

Motion to Approve June 20, 2024 Minutes
Moved by Director Nash; Seconded by Director Angelopulos
Directors Vote: Aye 4
Motion Carried

III. CONSENT CALENDAR

Motion to Ratify Checks Issued
Moved by Director Fehring; Seconded by Director Furst
Directors Vote: Aye 4
Motion Carried

IV. PUBLIC COMMENT

Correspondence and/or Presentations

- a. Comment by Ana Huson regarding publishing BMK Lifestyle magazine in place of N2N
- b. Comment by Elizabeth Geler regarding access to lagoon for creek residents

V. ADMINISTRATIVE COMMUNICATIONS

- a. Interim District Manager Report
 1. Financial
 - a. Bank of Marin – Account Balances -reorganization of bank account numbers
 - b. FY 24/25 Budget approval - Discussion on correction of budget for NBWA membership fee \$3,506.90
 2. Operations
 - a. Waterways Rules and Regulations folded map. Unicorn Printing- TABLED
 - b. Brightview Proposal – System repairs and Irrigation System Repairs BMK \$5,256.37

Motion to Approve Brightview Proposal-Board requests a map of areas in question and 10-day repair time frame

Move by Director Furst; Seconded by Director Nash
Directors Vote: Aye 4
Motion Carried
Directors Vote: Aye 4
Motion Carried

- c. Lake Tech – Aerators and diffusers arrived for South Lagoon. Checking with Strom Electric to verify culvert has proper electricity and invoice amount– TABLED
- d. Updating webpage – Cleaning up webpage to make it more user friendly

b. *ad hoc*

1. Grant Writing Committee Report – Upgraded agreement
2. BMK Community Safety Committee Report
 - a. National Night out August 6 – Marin Sheriff, Novato Fire, Food Trucks. Requesting \$250 for giveaways
Motion to Approve \$250 for National Night out giveaways
Moved by Director Nash; Seconded by Director Angelopulos
Directors Vote: Aye 4
Motion Carried
 - b. Flock Safety Approval of \$6,800.00 installed
Motion to Approve \$6,800.00 for Flock Safety
Moved by Director Fehring; Seconded by Director Furst
Directors Vote: Aye 4
Motion Carried
3. Beautification Committee Report
 - a. July 9 Presentation with Clint Kilner. Provided recommendations to help habitat on North and South Islands. Meetings held second Tuesday of the month
4. Welcome to the Keys Committee Report
 - a. August, September, and October. First Thursday of the month. Checking on entertainment
5. Communications Committee
 - a. Incident inquiry report to be added online; web based report
 - b. Updating webpage -Moved to Operations
 - c. Waterways Manager report – Present a report at board meetings
 - d. Update rental procedures

VI. STANDING COMMITTEE REPORTS A & D

- a. Parks Committee: no report
- b. Waterways; no report

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- a. Engineering Committee Report
 1. Tentative work date August 13, 2024. Requested Brian, Waterways de-water the locks

IX. PARKS AND OPEN SPACE

X. WATERWAYS

XI. ITEMS OF COMMUNITY INTERESTS

- a. Pattern Energy - No update

XII. FUTURE AGENDA ITEMS

- a. BMK Lifestyle magazine
- b. Access to lagoon for Creekside residents

XIII. ADJOURNMENT

All matters before the Board are being addressed – motion to adjourn at 8:25pm
Moved by Nash; Seconded by Director Furst
Director Vote: Aye 4
Motion Carried

Next regular meeting: August 15, 2024

Certificate of Posting

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website (www.bmkcsd.us), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.



Lisa Lue, Interim Board Clerk

July 30, 2024